



## **Material Lay Down and Storage**

**REFERENCES:** Facility access requirements, ILSM requirements and Security access

**PURPOSE:** To assure contractor has appropriate lay down and storage but does not interfere with Facility operations or Interim Life Safety Measures (ILSM)

**POLICY:** This procedure applies to all construction projects that require space considerations for material lay down and storage areas.

**RESPONSIBILITY:** PD&C will assure contractor storage and lay down is acceptable, maintained clean and approved before mobilization.

### **PROCESS:**

A designated staging and storage area will be provided by the Owner within the construction area and/or mechanical rooms for the storage and staging of all of Contractor' (s) building materials, tools, and equipment.

Contractors shall supply their own lockable gang boxes for the storage of such building materials, tools, and equipment; and all materials, tools, and equipment must be stored in the gang box(es).

The number of gang boxes permitted in the designated storage area is limited and subject to the Owner's approval.

Any materials, tools, or equipment stored outside of the gang box or outside of the designated storage area shall be labeled with a signed approval form from the Owner's Representative.

Any materials, tools, or equipment left outside of the Contractor's gang box or designated storage area without such written and posted authorization shall be removed and discarded.